



PTA MEETING MINUTES



Hermon Elementary General PTA Meeting
January 5, 2016 ~ 6:00 – 7:00 PM
HES - Room 11

Attendance: Shannon A., Melissa O., Cindy P., Barbara L., Autumn A., Melissa A., Jennifer C., Amanda D., Betsy P., Donna S. and Michele T.

Welcome and Introductions – Shannon and Melissa

Approval of December, 2015 minutes – Cindy (Accepted as read.)

Treasurer's Report – Shannon (Reviewed financial reports for December).

Principal's Report – Mrs. Libby

- Winter concerts (K – 2 grades) will be held on January 27th and 28th.
- Lynn Plourde will be our visiting author this year.
- 1st grade has purchased their grade-level tee-shirts.

Old business:

1. Feedback on recent events: staff breakfast, Pre-K and K holiday crafts.
 - Our December events went well thanks to all the volunteers that helped.
2. Red Sox School Family Night.
 - Hermon Recreation is taking the lead on this. Game day will be April 21st (during school vacation) and bus transportation will be offered. Visit the Hermon Rec website to reserve your tickets.
3. Reminder: Seeking a new PTA Treasurer, starting in June, 2016 (nomination requests taken in March, nominations announced in April and election takes place in May).

New business and announcements:

1. Talent Show:
 - The show will be in the evening on March 25th and the two workshop rehearsals will be held after school on March 16th and 23rd. Sign-up forms will be sent home soon.
 - Caroline Phillips is the coordinator for the event.
 - Several volunteers will be needed to make this a successful event.
2. Labels for Education Coordinator position for the next school year.
 - Contact the PTA if you are interested in volunteering for this position.

3. Keurig coffee machine in staff lounge.
 - Discussion ensued on if we should purchase a new Keurig machine for the staff lounge to replace the one that the school currently has, which has several issues wrong with it, including leaking from the bottom of the machine (a safety concern).
 - A motion was made to allocate \$100 to purchase a new Keurig. The motion was seconded and accepted.

4. Discuss the process of updating the HES PTA by-laws.
 - The PTA bylaws, which need to be reviewed and approved every 3 years, were last approved in 2011. The Executive Board will start the process and bring back the revised bylaws for the member's approval at a later date.

Public Items or Comments

1. PTA received a check from Box Tops for Education in the amount of \$1,333.90.

Drawing for monthly Box Tops/Labels for Education prizes

Congratulations to the four Box Top/LFE monthly drawing winners (passes to the Maine Discovery Museum): Koda A. (Mrs. Goodman), Hazel L. (Mrs. Lever) and Louise T. (Mrs. Lever) and Collin M. (Mrs. Corbett).

Adjournment

Next general PTA meeting: February 2, 2016