



PTA MEETING MINUTES



Hermon Elementary General PTA Meeting
February 8, 2017 ~ 6:00 – 7:00 PM
HES - Room 11

Attendance: Shannon A., Melissa O., Jennifer V., Cindy P., Autumn A., Amanda D., Erica B., Lisa R. and Shelly T.

Welcome and Introductions - Shannon

Approval of January, 2017 minutes – Cindy (Accepted as read.)

Treasurer's Report – Jennifer (Reviewed financial reports for January.)

Principal's Report – Written report as read by Shannon

- 4th graders completed the NAEP testing on February 1st.
- Pre-K participated in a penny drive and went to Danforths on February 2nd to donate their pennies for a local charity.
- Progress reports were sent home on January 27th.
- The 100th day of school will be the week of February 13th.
- BenQ projectors have been installed and teachers will soon be getting new instructional laptops.

(End of principal's report.)

- A lengthy discussion ensued regarding the parking lot safety issues. Parents wondered why the police officer sits at the end of the parking lot nearest the school entrance and not closer to the parking lot entrance (where if he was seen might encourage parents to slow down while driving) and why doesn't the officer enforce better safety rules. What can the HES and/or the PTA do to encourage a safer environment during drop-offs and pick-ups?

Old Business:

1. Feedback on Dancers Against Cancer event
 - Approximately 100 Pre-K – 4th graders attended the event and \$607 was raised for the EMMC Cancer Care Foundation.
 - There should have been better communication between the office staff, Canaan and the PTA on the logistics of the event. There was some confusion on who was responsible for the various aspects of putting this event on, especially with regards to student pick-up at the end of the event.
 - Need to look into getting current documentation to show that we are a 501c non-profit organization, which is needed for when we ask for donations.

2. Spiritwear - spring sale.
 - Parents have requested that we have another Hermon Hawks spiritwear sale so it was decided to do another sale in late March/early April and include summer items, such as shorts, tank tops, etc.
3. Fundraiser
 - Catalogs for both Rada Kitchen Products and Great American Opportunities were passed out to decide which one we might want to go with for our next major fundraiser. Cindy will contact Great American Opportunities to get more information and will bring back at next month's meeting.
 - A vote was taken to see if we should continue with having our major fundraiser in the fall or if we should switch to having it in the spring. Majority vote decided to keep the fundraiser in the fall.
4. Grade-level tee-shirts
 - We received an invoice from Brandywine Graphics for the 1st grade tee-shirts, but the per item price seemed higher than what we paid last year. Jen will contact Brandywine to see if we can get a better wholesale price, especially since we are buying tee-shirts for all the grades in the school.
5. Teacher Needs Board and Classroom Coordinators
 - Mrs. Perry (via email) supports the idea of having parent classroom coordinators to help organize the support for classroom needs, but we need to figure out the logistics. One idea is to move the teacher's need board in the main lobby for more visibility, but maybe the need to have this board won't be necessary after we have classroom coordinators in place.

New business and announcements:

1. Teacher request items:
 - A motion was made to approve the \$128.63 request for a new stereo system for the Music Department. The motion was seconded and accepted.
 - A motion was denied to purchase an electric pencil sharpener for \$46.65, but instead it was decided to allocate up to \$25 for the classroom purchase.
2. PTA Facebook Group
 - It was decided that only the four PTA Board officers will be administrators of the PTA Facebook group. There was some concern that people that do not have children/grandchildren in the school were being added to the group.
3. PTA Co-Chair
 - Shannon announced that she will be resigning as co-chair at the end of the school year due to other commitments that she has going on. If anyone is interested in being a co-chair for next year, please contact one of the board members.

4. PTA committees

- Shannon discussed the need to spread out the work that the board members do and establish various committees, preferably at the start of the school year when meeting attendance is high. Committees can include fundraising, holiday craft, teacher appreciation breakfast and luncheon, Talent Show, the 'Take a Hand to Lend a Hand' project, restaurant nights, etc.

5. Box Tops Coordinator

- We are in need of a new Box Tops Coordinator for the next school year.

6. Talent Show

- Set for April 7th with workshops rehearsals on March 29th and April 5th.

Public Items or Comments

- One parent suggested that Box Tops baggies be sent home to encourage parents to send in Box Tops. It was decided to send home a flyer with a reminder of the next Box Tops submission deadline.

Drawing for monthly Box Tops prizes

Congratulations to the four Box Tops monthly drawing winners (Family Fun Bowling Center passes): Addie T. (Mrs. Thompson), Savannah G. (Mrs. Thibodeau), Carter G. (Mrs. Kelley) and Savanna C. (Mrs. Helfen).

Adjournment: Meeting adjourned at 7:15 PM

Next general PTA meeting: March 7th, 2017